

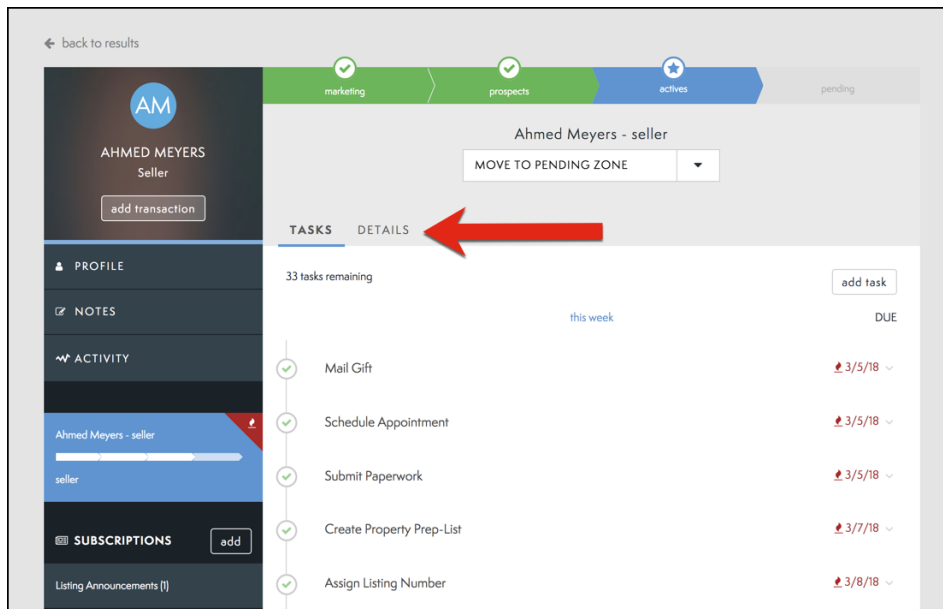
DocuSign Integration

We have great news! MoxiWorks is integrated with DocuSign! Here you can manage your DocuSign Transaction Rooms and your E-signature accounts!

Using DocuSign in Engage

In your Engage account you can create a DocuSign Transaction Room!

1. When you have a transaction in Engage select the **Details** tab.



2. Scroll to the bottom of the details page and you will see the DocuSign integrations! Select **Create Room**.

TASKS **DETAILS**

Property Details delete or deactivate edit

MLS Yes	Category seller
Start Date February 28, 2018	Address Ap #235-2504 Orci. St. Issaquah, WA 98227
MLS # N/A	Target Price \$565,000
Bedrooms 3	Bathrooms 5
Square Feet N/A	

Agent Details

Commission %
3

DocuSign | For Real Estate

Create a Transaction Room named **Ahmed Meyers - seller**
Save time by sending property, transaction, and contact info to DocuSign.

create room

Additional Details

- This will create your DocuSign transaction room! You will see your details page which will bring over any information in Engage to the DTR.

DocuSign TRANSACTION ROOMS

DASHBOARD TRANSACTIONS INBOX MY DOCS

Torrey Pines Circle
14390 Torrey Pines Cr., Draper, UT 84020
ID: #1767036 Created: 7/12/2018

DETAILS TASKS DOCUMENTS PEOPLE ENVELOPES ACTIVITY

TRANSACTION INFORMATION *Required to Close*

Name * Torrey Pines Circle	Status Active	Company Room Status Select Company Room Status
Under Contract <input type="radio"/>	Side * List Side	MLS ID
Origin of Lead Select Origin of Lead	Washington State Currency Select Currency	

LOCATION *Required to Close*

Address 1 * 14390 Torrey Pines Cr.	Address 2	City * Draper
County *	Country * United States	State/Region/Province * Utah

SELLER 1

Name

Home Phone

Cell Phone

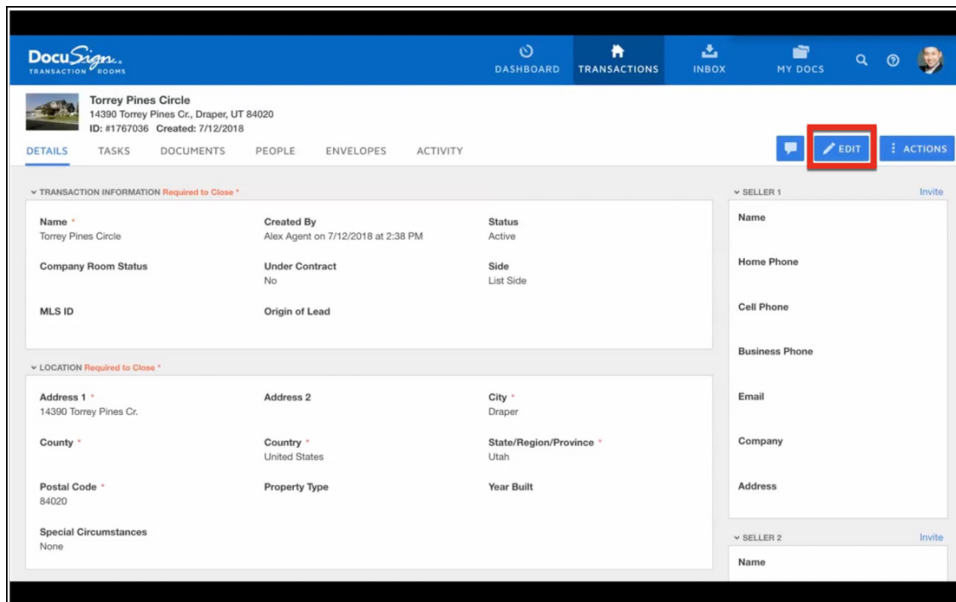
Business Phone

Email

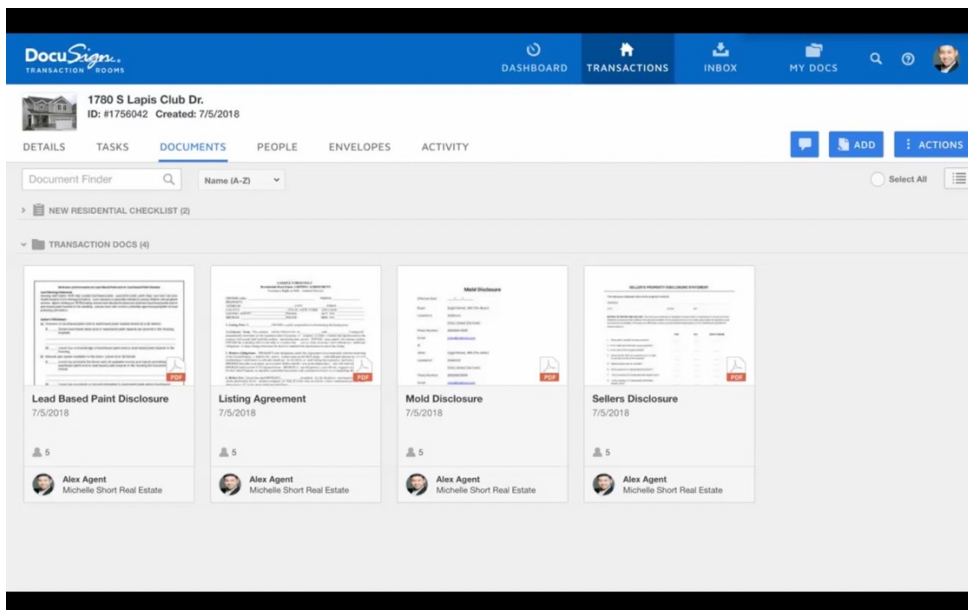
Company

Address 1

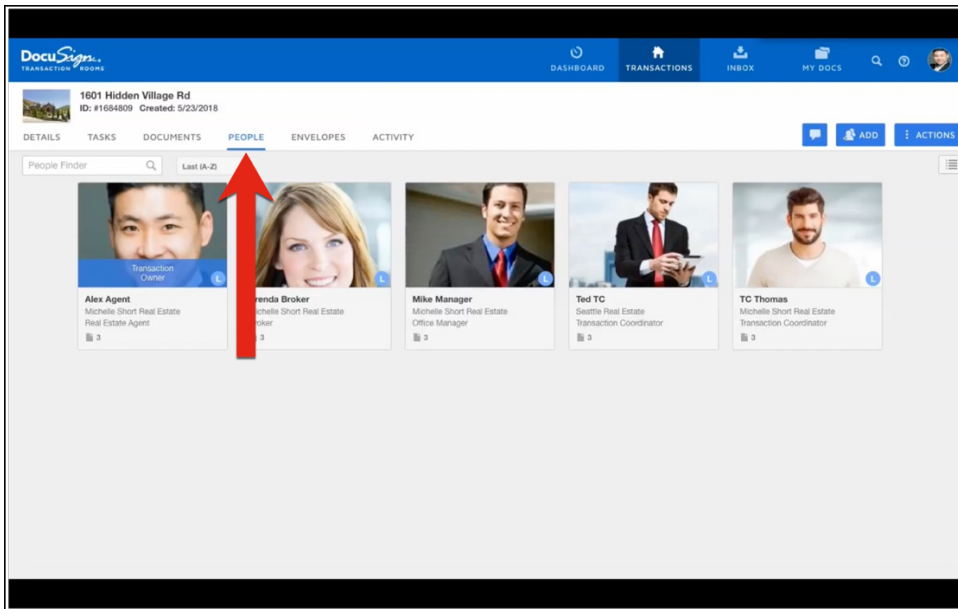
- You can edit any of the fields in this Transaction Room as the information becomes available to you!



5. From the **Documents Tab** you can see any of the documents associated with this DTR!



6. From the **People Tab** you can define who is associated with this transaction!



7. If you would like to see all of the transactions you currently have. Select the **Transactions** Tab, which will show you all of the DTRs you are currently working!

