Share a Person's Contact Card

You are the only one that can see any of your contacts, but there may come a time when you will want to send a contact card to another agent. This will share the persons contact info, but will not include any of the subscriptions or any communications you have had with your person, just the contact info!

Share a Contact Card

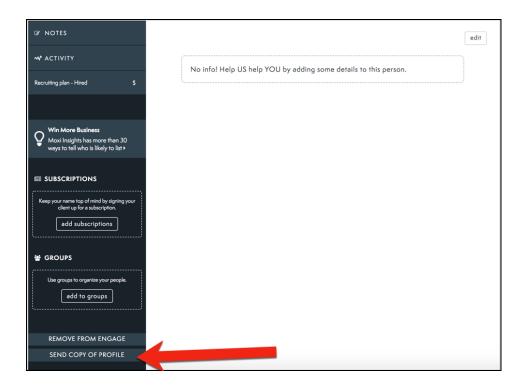
1. From your Engage Dashboard select My People.

moxi works Home Engage Present Directory Email Documents								
AGENT Y 🏚 DASHBOARD 👹 PEOPLE Y 🛗 CALENDAR 🖤 GOALS								
Overview My People	*	Marketing	Prospects	Actives	Pending			
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CCI Goal 18% S 18% s 10%	People	All People		31	Overview			
Save time, all in one place. Norwing when and when is dare tarch by is noted. See your entre wase four n one place and prioriting darent closes to being <u>Goit Started</u>								

2. Select which contact you would like to share.

My Peo	ople				ADD PEOPLE
Filters	w			Select all export • sort • view •	1-50 of 64 people
Marketing 12	Prospects 8	Actives 0	Pending 2	James Day	
📽 RECRUIT PI	RECRUIT PIPELINE			Last Month James Day	
Awareness 4		deration 1	Negotiation 2	Tom Shively	Recruit
				Last Six Months	
S CATEGORIES			Fredericka Chandler		
New Uncategorize	d		31 34	Dexter Marquez	Recruit
Buyers			3		

3. In the panel on the left, scroll to the bottom and select Send Copy of Profile.



4. From the sliding panel, enter the name or email address of the agent you would like to share the contact card (Circled Below).

5. Select **Send** (See red arrow below).

