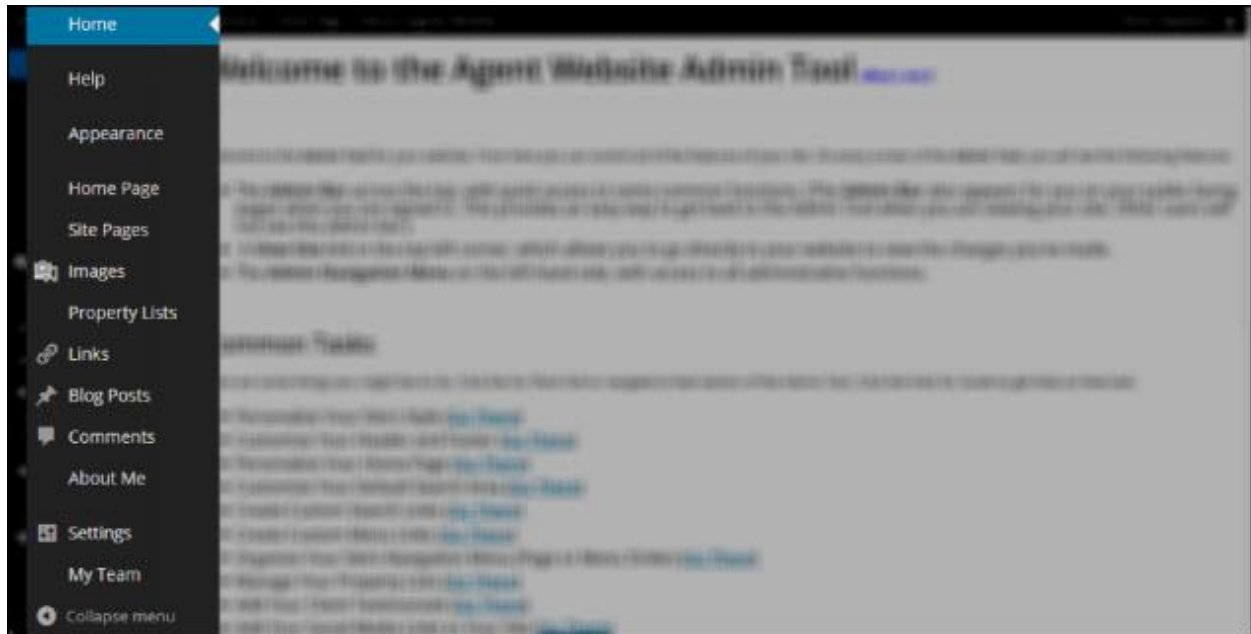


Admin Navigation Menu

The Admin Navigation Menu allows you to move throughout the administrative sections of your website with ease. When you are logged into your Admin Tool, the Admin Navigation Menu will appear on the left-hand side of the screen (see below). Using this menu you can navigate through each section of the Admin Tool and control the settings for your website.



In the Admin Navigation Menu you have the below options:

1. **HELP:** Links to different types of training.
2. **APPEARANCE:** Drop-down menu that allows you to focus on the look of your site.
3. **HOME PAGE:** Edit the modules that appear on your public view home page.
4. **SITE PAGES:** Manage all of the pages on your website.
5. **IMAGES:** Library for all of your images you add.
6. **PROPERTY LISTS:** Create and manage multiple property list types, as well as create your own custom property lists.
7. **LINKS:** Create and manage your links on your website.
8. **BLOG POSTS:** Create and manager blog posts.
9. **COMMENTS:** Manage all of your blog comments here, which includes: approving, replying, and even editing them.
10. **ABOUT ME:** Add or edit your personal contact information.
11. **SETTINGS:** Allows you to control settings for your website.
12. **MY TEAM:** Add a team member.
13. **COLLAPSE MENU:** Clicking on this button will hide the Admin Navigation Menu.