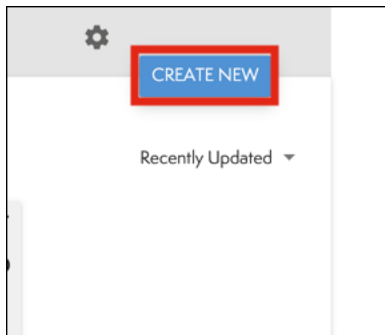


Buyer Tour: How to Create

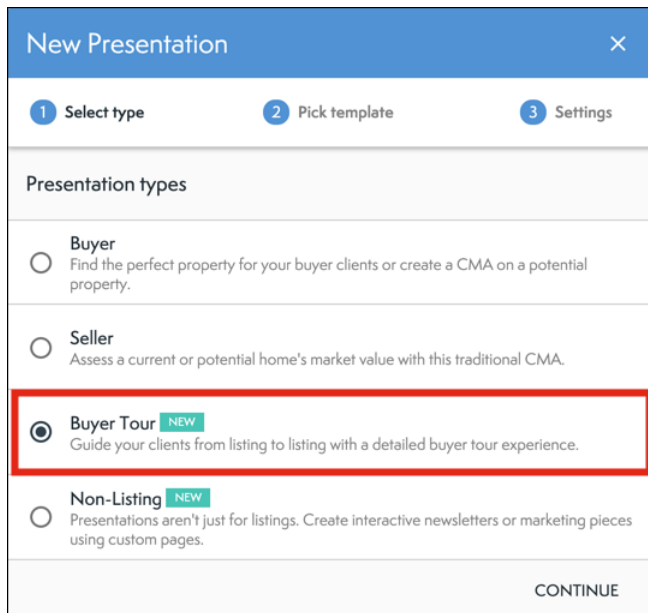
If we are taking a person on a tour of listings to see potential homes, we can help ourselves by creating a buyer tour! This will show your people the listings you are going to visit and the route of how to get there! From this report, they can also give you reviews and rate the listings you went to visit!

Create a Buyer Tour

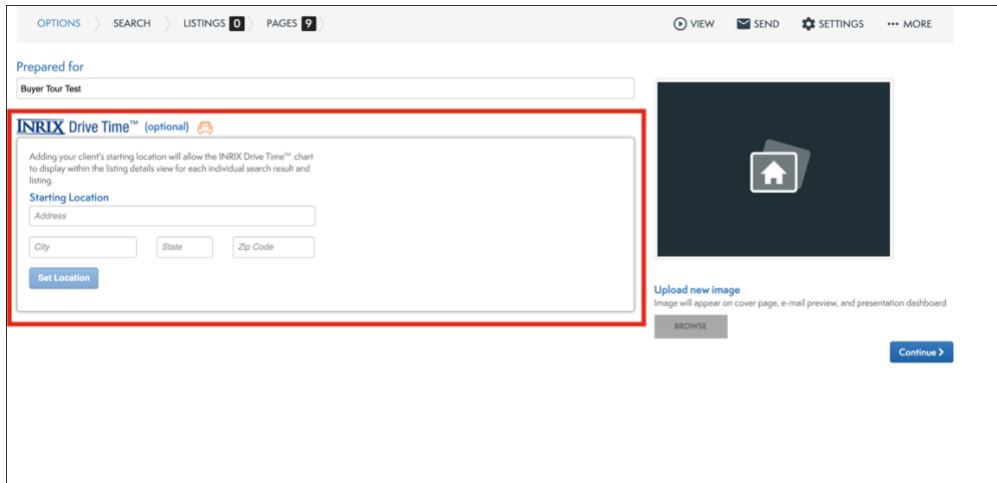
1. Start on your Present Dashboard, and select the **Create New** button in the top right.



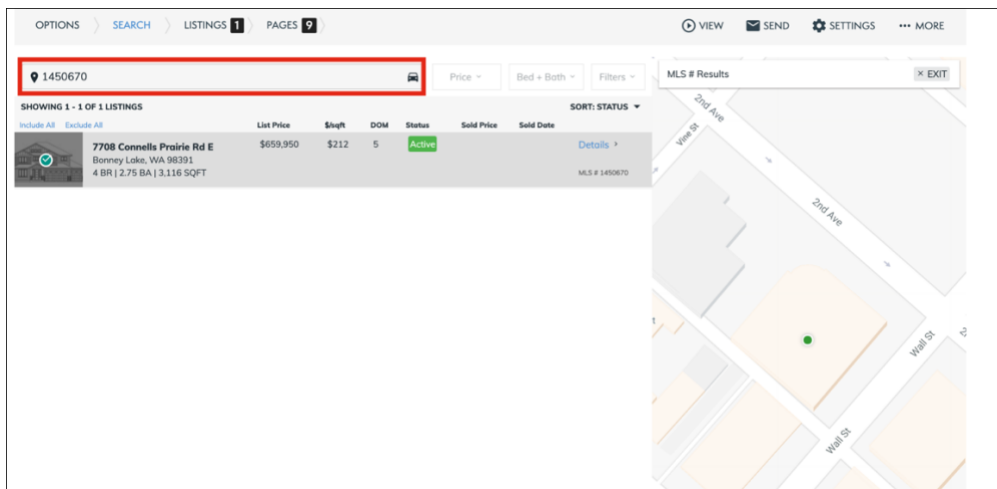
2. From the first step, select the **Buyer Tour** option.



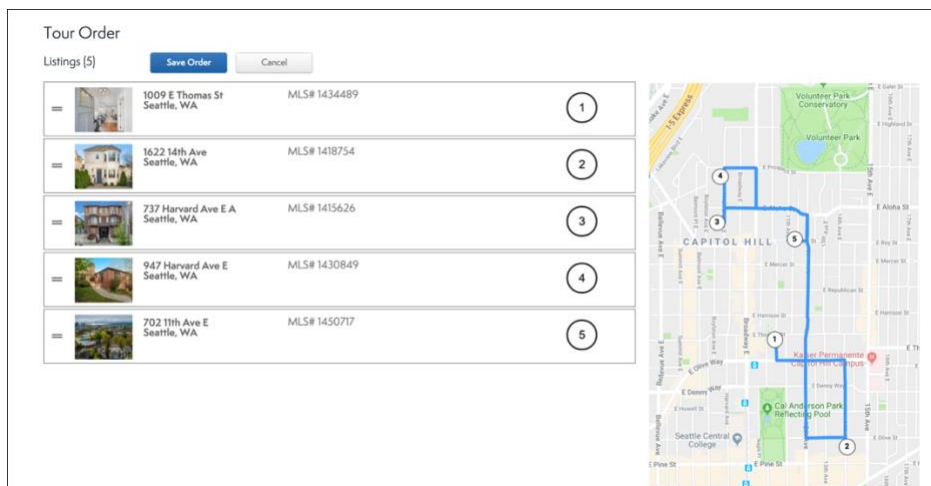
3. Follow the rest of the steps as normal to set up a CMA.
4. When you get to the first step in creating your Buyer Tour. Set your starting location. This is your clients current location or work address. Where ever their starting location is.



5. Using the MLS number of the listings on your tour, find your listings on the search screen!



6. Now we can put the listings in the order we are going. Drag and drop your listings into the order you want to visit!
- a. NOTE: the route will appear on the right of the listings!



7. Once you set your pages, you can send out your Buyer Tour to any of your people!

Email Presentation ✕

Presentation Title: **Buyer Tour Test**

Select presentation format[s]

Send PDF - Portrait Send PDF - Landscape Send Presentation

To

Subject

Greeting

Hello Mr. Jones

Message

Send a copy to myself