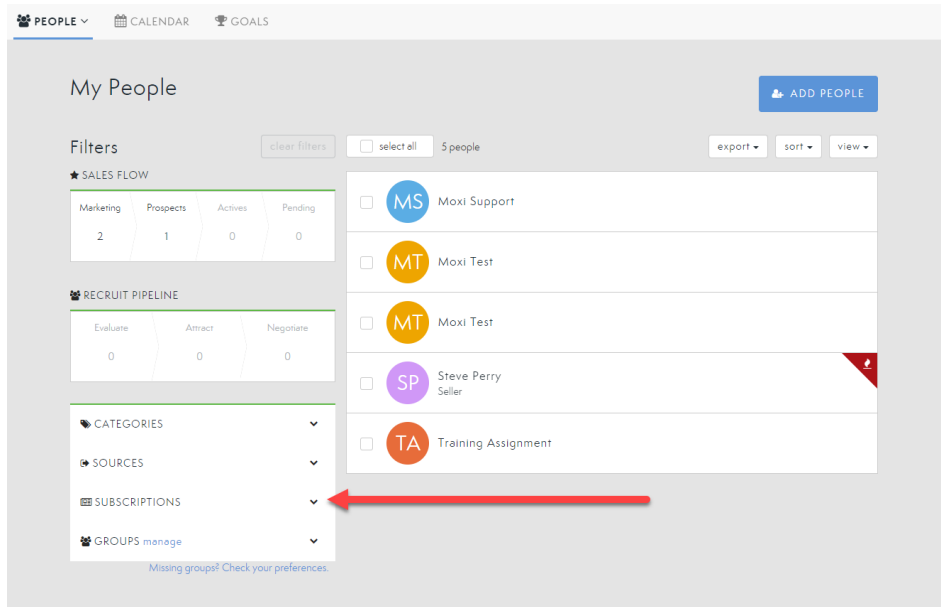


# Filtering Contacts by Subscription

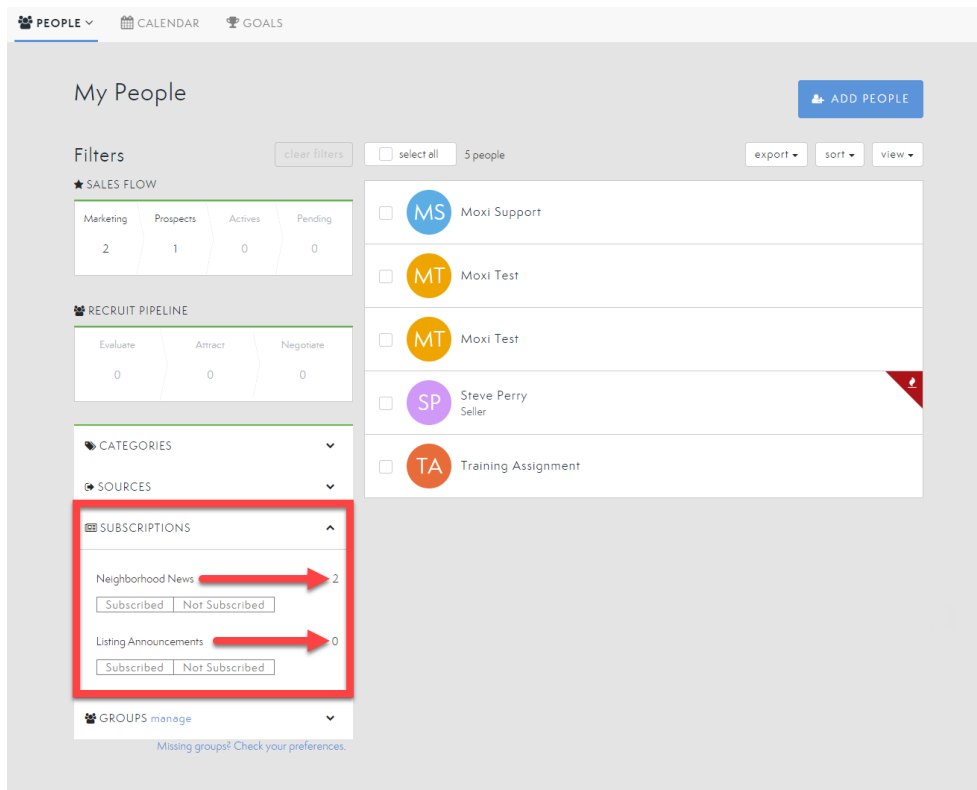
Keeping track of your contacts and their Moxi Engage subscriptions is now easier than ever! You can easily filter your contacts by their subscriptions and easily find your contacts that you haven't set any subscriptions for yet, all with the click of a button!

## Filtering Contacts by Subscription.

1. From the "My People" section of Moxi Engage, expand **Subscriptions**.

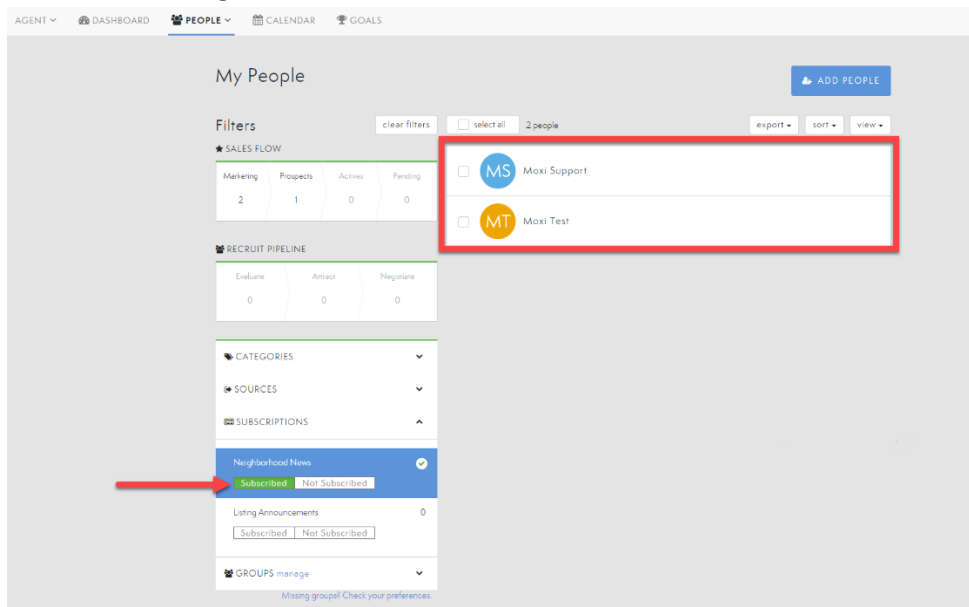


2. This will show you how many of your contacts are already subscribed to either subscription (See below).



3. Here you can filter easily with the click of a button!
4. You can see which contacts are subscribed or not subscribed to each subscription by clicking the corresponding button for each subscription. (See below)

a. Subscribed to Neighborhood News:



b. Not Subscribed to Neighborhood News:

AGENT ▾ DASHBOARD PEOPLE ▾ CALENDAR GOALS

### My People

ADD PEOPLE

Filters clear filters select all 3 people export sort view

SALES FLOW

Marketing	Prospects	Active	Pending
2	1	0	0

RECRUIT PIPELINE

Evaluate	Attract	Negotiate
0	0	0

CATEGORIES

SOURCES

SUBSCRIPTIONS

Neighborhood News

Subscribed Not Subscribed

Listing Announcements

Subscribed Not Subscribed

GROUPS manage

Missing groups? Check your preferences.

c. Subscribed to Listing Announcements:

AGENT ▾ DASHBOARD PEOPLE ▾ CALENDAR GOALS

### My People

ADD PEOPLE

Filters clear filters select all 1 person export sort view

SALES FLOW

Marketing	Prospects	Active	Pending
2	1	0	0

RECRUIT PIPELINE

Evaluate	Attract	Negotiate
0	0	0

CATEGORIES

SOURCES

SUBSCRIPTIONS

Neighborhood News

Subscribed Not Subscribed

Listing Announcements

Subscribed Not Subscribed

GROUPS manage

Missing groups? Check your preferences.

d. Not Subscribed to Listing Announcements:

# My People

ADD PEOPLE

## Filters

clear filters  select all 4 people

export ▾ sort ▾ view ▾

★ SALES FLOW

Marketing	Prospects	Active	Pending
2	1	0	0

RECRUIT PIPELINE

Evaluate	Attract	Negotiate
0	0	0

CATEGORIES ▾

SOURCES ▾

SUBSCRIPTIONS ▲

Neighborhood News 2

Subscribed Not Subscribed

Listing Announcements

Subscribed Not Subscribed

GROUPS manage ▾

Missing groups? Check your preferences.

- MT Moxi Test
- MT Moxi Test
- SP Steve Perry Seller
- TA Training Assignment

