

Moxi Works™/Moxi Engage™ Overview Screen Summary

The Overview provides a quick and easy view of recommended tasks, new contacts, and a summary of your Sales Flow.

The screenshot shows the 'Overview' dashboard with the following sections and callouts:

- A:** Database count: 'You have 65 people in your database. View full list >' (indicated by a red arrow).
- B:** Sales Flow: A bar chart showing counts for Marketing (0), Prospects (4), Actives (0), and Pending (3).
- C:** 'ADD PEOPLE' button.
- D:** 'Recently Viewed' list of eight profiles (Emi Fischer, Support Test, Kerry Norris, Kirk Jacobson, Rana Gregory, Aimee Marks, Oscar Benson, Kelsey Tillman).
- E:** 'Recommended Actions' section with four cards for Kirk Jacobson, Emi Fischer, Support Test, and Rana Gregory, each with 'SUBSCRIBE' and 'SKIP' buttons.
- F:** 'New' section showing two new additions: Ginger Delaney and Quincy Macias, both added on 3/7/18.

The **Overview** displays the following information (see above, circled in red):

- DATABASE COUNT:** This number reflects how many people are in your sphere. This number also includes anyone who has been removed from the Sales Flow.
 - NOTE:** Click on **View full list** to see your database (see above, indicated by the red arrow).
- SALES FLOW:** View the number of transactions within each zone of the Sales Flow.
- ADD PEOPLE:** Click to add a new person to your sphere.
- RECENTLY VIEWED:** Access the eight profiles you viewed most recently.
- RECOMMENDED ACTIONS:** The system recommends steps you can take to maintain your sphere, such as sending someone a new subscription. Click on **Create Subscription** (see above, indicated by the blue arrow) to complete this task or **Skip** to see a new recommended action (see above, indicated by the green arrow).
- NEW:** This section displays new additions to Moxi Works/Moxi Engage.